

Eastern Michigan Horseman's Association
Show Contract

I/We _____ request to host an EMHA horse show on _____.
I/We agree to abide by all the rules and by-laws of EMHA including the following:

- A non-refundable non returnable booking fee of \$60.00 is due at the time the show date is decided on. If I/We wish to purchase insurance through EMHA it is also due at this time. Because the cost of insurance changes each year and is dependent on how many shows hosts request it, I realize that the insurance cost is approximate and may actually be more or less. Once EMHA has a final figure I/e will be notified and will either receive a refund or pay the additional amount due.
- Point Secretary must receive "Show Information" ASAP but no later than March 1. If your information is not received in time to be published on the schedule, EMHA will not be responsible for accurately advertising your show.
- Show hosts that have never hosted an EMHA show are asked to attend a show before their show and observe for a time how the entry booth is run.
- Show hosts must attend the delegates meetings in order to be aware of rule or procedure changes. Hosts will be notified as to when the meetings will be. If a show host is unable to attend, a substitute may be sent.
- Show Hosts are responsible for hiring a judge. All judges must have a valid judge's card. A current 4-H judges list can be found at: <http://web1.msue.msu.edu/horsekids/>
- All EMHA rules must be followed. Show hosts will be given a packet in March. In it will be all the necessary paperwork to host a show. Some of the forms will need to be copied. Also in the packet is a rulebook, it is the show hosts responsibility to make sure the judge has a copy in advance of the show. It is important that the show hosts also be familiar with the rules.
- It is the show hosts' responsibility to obtain all equipment and supplies necessary for hosting a show. Some of the items are – tables & chairs for the show workers, pens, paperclips, pins for back numbers, back numbers, change box and change, PA system, cones, timing device, barrels, kegs, flags, buckets and chalk, lime or flour to mark speed events.
- It is the show hosts' responsibility to have enough workers at the show. In the show packet is a work schedule. Please remember that the afternoon classes need extra workers to help measure and set up patterns. Also to help reset patterns if equipment is knocked over. **It is not the responsibility of the riders to do this.**
- Show grounds must meet EMHA requirements. An indoor arena is not required. The arena must be a minimum of 200 x 80 ft so the speed classes fit properly.
- Food is not mandatory but information about it must be included in the show information and returned to the Point Secretary. If food is offered it must be available for both the morning classes and the afternoon classes.
- Proper awards must be given. EMHA rules require that each show provide an appropriate new or used award for 1st place and ribbons for 6 places in all classes. Used awards **must** be in new condition with the proper classes and/or dates on the plates. All contesting classes will receive a minimum payback of 70% for 1st thru 4th. No trophy is required. All classes, both morning and afternoon, will receive a ribbon thru 6th place.
- Non-approved classes must be run after all approved classes.

- In the unlikely event a show is cancelled by a majority of the Executive Board every effort will be made to notify the members by phone or mail or the signs at the show grounds. No points will be awarded for this show. A show can only be cancelled by a majority of the Executive Board. In the unlikely event a show is to be cancelled, the executive Board must be notified as far in advance as possible.
- A \$1.00 surcharge for each horse and rider combination in each Pleasure class and \$.50 for each Contesting class is due at the close of the show. For example, if at the end of the day there were a total of 200 Pleasure riders and 200 Contesting riders; EMHA is owed \$200 for the Pleasure classes and \$100 for the contesting classes. It is preferred that this surcharge be paid the day of the show. If not paid that day, it must be received by the Treasurer within 14 days of the date of the show.
- Class sheets and judges cards need to be give to the Point Secretary. It is preferred that it be done the day of the show. If not, the Point Secretary must receive the class sheets within 14 days of the date of the show.

In consideration of the fees paid, EMHA will prepare and publish a schedule of all the shows. Schedules will be sent to all members. Schedules may also be sent to horse clubs, magazines and newsletters, feed and tack stores and horse expos and fairs.

Show Host	Name of Organization	Date
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EMHA Board Member	Title	Date
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Booking Fee Paid: YES NO DATE: _____