

**BY LAWS OF THE
EASTERN MICHIGAN HORSEMAN'S ASSOCIATION (EMHA)**

REVISED: February 10, 2008

ARTICLE I

The name of this association shall be the Eastern Michigan Horseman's Association (EMHA).

ARTICLE II

The Board of Directors shall consist of paid up members of various interested organizations.

Each organization will be represented by one delegate who will sit on the Board of Directors of the above named EMHA.

Each Delegate will have one vote.

A "delegate" is defined as an active member of sponsoring organizations.

A delegate must be at least 16 years old.

The Executive Board of EMHA shall consist of a President, Vice-President, Recording Secretary, Treasurer, Pleasure Delegate, Protest Committee *Delegate*, Point Secretary and Contesting Delegate elected at the annual meeting.

ARTICLE III

Section 1

The purpose for which this association is formed are as follows:

- To promote and assist member organizations.
- To standardize rules.
- To assist in establishing no-conflicting dates of horse shows.
- To elevate standards of sportsmanship in competition.
- To strive to improve procedure of shows.
- To establish competitive games.
- To promote general interest in horses and horse shows.
- To acknowledge individual achievement through year end recognition.

Section 2

This association, in its activities, shall be non-partisan and non-sectarian.

Section 3

This association shall have all powers conferred upon associations not for pecuniary profit by the laws of the state of Michigan as the same now exist, or may hereafter be enacted.

ARTICLE IV

Section 1

Membership shall be family or individual.

- Family membership is immediate family living in the same house. Single children shall be 22 years of age and under. A family membership shall receive two votes.

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- Individual membership is any one person with one vote.

Section 2

Application for membership shall be in writing on uniform printed blanks and signed by the applicant.

- Applications shall be accompanied by such dues as the by-laws prescribe. **Copies of** birth certificates are required for all riders 15 years old and younger.

Section 3

A majority vote of the Board of Directors shall be necessary for the acceptance of any delegate.

Section 4

Association dues shall be \$60.00 per year for each organization having a horse show, \$30.00 per year if not having a horse show, and shall be payable annually in ~~October~~ **by the end of February of each year.**

Section 5

Admission to membership shall be construed to mean and to be understood as a promise and agreement on the part of the applicant to obey all laws, rules, regulations and requirements thereof as long as membership continues.

Section 6

For good and sufficient reasons a member or organization may be expelled from membership by a two-thirds vote of the Board of Directors. No such action shall be taken without **a minimum of** one months notice to the Board of Directors and at the next meeting of the Board following notice. Protest Committee shall investigate and report upon the charges preferred. Before final action, an opportunity to appear before the Boards and show cause, if any, why that member or organization should not be expelled.

ARTICLE V

Section 1

The annual meeting of the association shall be held ~~on the first Sunday in December~~ **by the end of February** of every year, at the office of the association, or such place as may be fixed by the Board of Directors.

Section 2

Special meetings of the organization may be called at any time by the President, or upon the written request of the holders of ten percent (10%) of the organization.

Section 3

Ten percent (10%) of the delegates in good standing shall constitute a quorum, either at a regular or special meeting of the association.

Section 4

~~Regular meetings will be the first Sunday in February, October and November, at a place designated by the Board of Directors.~~ **There shall be a minimum of three regular meetings dates to be determined at the annual banquet by the newly elected Board of Directors.**

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ARTICLE VI

Section 1

The Executive Board shall be elected from the general membership at the annual meeting. ~~in December~~. To qualify you must be 18 years of age, a member (or immediate family member) in good standing. The president shall have the power to fill all vacancies, subject to the approval of a simple majority of the Executive Board, and shall submit in writing at the annual meeting a full and complete report of the activities and finances of the association.

Section 2

Within sixty days preceding the date of the annual election, the President shall appoint a nominating committee to place in nomination the number of candidates for officers to be elected at the annual meeting. Before reporting the nominations, the nominating committee shall have secured the consent of the nominees as candidates for office. The President shall take nominations in October. The election is to be held ~~in December~~ **at the annual meeting** and officials will take office ~~January 1 of the following year~~ **at the end of the annual meeting they were elected**. Nominations will be accepted from the floor from members who shall have secured the consent of the proposed nominees.

Section 3

The election of officers will be by secret ballot and counted by a committee appointed by the President. The results of the election will be certified by said tellers. Election of office will be by simple majority. The term of office is two years starting ~~January 1 and ending December 31~~. **immediately following the annual meeting which elected and ending at the end of the next annual meeting at the end of their 2 (two) year Term**. The Executive Board will be elected one year, and Protest Committee **Delegate**, Pleasure and Contesting Delegates elected in the next, alternating years.

ARTICLE VII

Section 1 President

The president shall:

- Preside at all meetings of the association.
- Shall perform all duties to this office and advise such action as may be deemed likely to increase the usefulness of the association.
- **Shall become an automatic lifetime member once term has expired.**

Section 2 Vice-President

The Vice-President shall:

- Act in the absence of the President. In the absence of both, the recording secretary and the treasurer shall preside.
- **Be responsible for the EMHA membership sponsor book.**

Section 3 Recording Secretary

The recording secretary shall:

- Conduct all official correspondence.
- Preserve all books, documents and communications.
- Maintain and keep accurate records of all proceedings of the association at any and all meetings.

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- Receive correspondence concerning protests, and channel correspondence to proper recipients.
- Perform such duties that are incident to the office,
- At the expiration of term of office, shall deliver to the Board of Directors all books, records, papers and property of the association except as otherwise provided for.
- **Must attend all delegate meetings & be a member in good standing.**

Section 4 Treasurer

The Treasurer shall:

- Make reports to the Board of Directors at regular meetings.
- Receive and disburse the funds of the association, subject to rules prescribed by the Board.
- Keep all monies of the association deposited in its name and keep adequate records of receipts and disbursements.
- The bank deposit record shall be sufficient receipt for monies deposited.
- Bond may be required in such a sum as the Board of Directors determines.
- The treasurer's signature will be sufficient authority on checks up to the amount of ~~\$100.00~~ **\$1000.00**. The signature of the treasurer and one other member of the Executive Board will be required on check in the amount over ~~\$100.00~~ **\$1000.00**.
- ~~Will be responsible for sending flowers upon the death of an EMHA member or the death of their immediate family. Cost of flowers is not to exceed \$50.00. For any one other than a current EMHA members, approval must be received from the Executive Board.~~

Section 5 Point Secretary

The point Secretary shall:

- Be appointed by the Executive Board **to a two year term** and reviewed annually.
- Compile a membership list.
- Compile a show season schedule.
- Keep an accurate record of member's points accrued during the show season.
- Bring current point standings to each show attended.
- ~~Mail a copy of the rule book to each judge.~~
- ~~Mail~~ **Make available through the EMHA website** final point standings to membership awards committee.
- ~~Be responsible for EMHA membership sponsor book.~~
- Is a voting member of the Executive Board.
- Must attend all meetings ~~and can be fined for missed meetings~~ **and be a member in good standing.**
- Be paid \$5.00 for each member of EMHA. Payable at the end of the show season.
- ~~Prepare a quarterly report to be distributed, one per membership, at the show immediately following each quarter.~~
- **Prepare an annual membership report to be presented at the annual meeting.**

Section 6 Public Relations Committee

This position is voluntary.

This committee shall promote EMHA through-

- Advertisement of upcoming shows.
- Publication of show results.

- Contacting media for press coverage of special events.

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- Writing of feature articles, suggested media to include trade magazines, newspapers, radio and television.

Section 7 Protest Committee

- This is a three (3) member panel with one (1) alternate.
- It's purpose is to act on protests and grievances.
- **All show protests will be resolved before the show can continue.**
- ~~➤ This committee will collect judges evaluations from how committees with fifteen (15) days of the show.~~
- ~~➤ They will receive judge's evaluation of the show committee, compile the information and present both at the annual meeting.~~
- Election of committee members will be held at the opposite years of the officers
- They must attend all delegate meetings and be a member in good standing.

Section 8 Pleasure/Contest Committee

- Consists of one member and one alternate from each; pleasure and contesting.
- They represent non-organization members and handle complaints and grievances at shows.
- Will be in charge of putting on the membership show(s).
- Elections will be held during the annual membership meeting, for a two year term on opposite years of the officers.
- They must attend all delegate meetings and be a member in good standing.

Section 9 Awards Committee

- This committee is voluntary.
- This committee will consist of 4-6 members, equal representation for pleasure and contesting, if possible.
- The committee will be formed ~~in February~~ **at the annual meeting.**
- If there are more than six volunteers, a random drawing will be held.
- ~~➤ The executive board will approve all awards at the October meeting.~~
- A member may not be on this committee for more than two years in a row.
- **Awards will be awarded by means of appropriate equine related award with EMHA screen printed or embroidered on awards, if possible, and/or EMHA award check.**

Section 10 Fund Raising Committee

- ~~➤ This committee is voluntary.~~
- ~~➤ The goal of this committee is to raise funds for year-end awards by working the concession stands at the Palace and/or other places.~~
- ~~➤ The chairperson shall contact the Palace and/or other places and acquire dates to work.~~
- ~~➤ The chairperson shall compile a list of EMHA members and contact them with the exact dates and times to work.~~
- ~~➤ The chairperson shall insure that all monies owed to EMHA are collected from the Place and/or other places, and that said monies are deposited with the EMHA treasurer.~~
- EMHA members given an exact date to work the Palace, and who fail to work that date, shall be called by the Executive Board for an explanation, unless said member has arranged for a suitable substitute worker.

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ARTICLE IX

The fiscal year of the association shall be from January 1 to December 31 inclusive.

The Executive committee shall manage the financial affairs of the association.

Notes, contracts or other obligations for the payment of funds made or entered into by or on behalf of the association, shall be signed by two of the following – President, Vice President or Treasurer.

All funds collected by any division or committee of the association shall be deposited in the treasury, and all bills paid from such funds shall be audited in the same manner as the general funds of the association.

All check written by EMHA treasurer must be cashed within 30 days.

ARTICLE X

The proceedings of the association and the Board of Directors shall be guided by "Robert's Manual of Parliamentary Rules"

ARTICLE XI

These by-laws may be amended or repealed by a two-thirds (2/3) vote of the delegates present at any regular or special meeting provide notice of the proposed change shall have been ready by the Secretary or a copy of said proposal presented or mailed to each delegate during a meeting at least thirty (30) days before the meeting at which such action is to be voted upon.